

Excel Basics In 30 Minutes 2nd Edition The Quick Guide To Microsoft Excel And Google Sheets

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Excel Basics In 30 Minutes

Excel Basics In 30 Minutes, 2nd Edition is authored by Ian Lamont, an award-winning technology writer and author of Google Drive & Docs In 30 Minutes, Twitter In 30 Minutes, and Dropbox In 30 Minutes. Note: Excel Basics In 30 Minutes is not affiliated with "For Dummies" books, Microsoft Excel 2016, MS Excel 2013, Excel Online, Office 365, Google Sheets, or other Google and Microsoft services referenced in the guide. In 30 Minutes® is a registered trademark of publisher i30 Media Corp.

Word Tutorial: Learn Word in 30 Minutes - Just Right for your Job Application

The second edition of Excel Basics In 30 Minutes is up-to-date with new instructions and high-resolution screenshots of Excel 2016, Excel Online, and the new Google Sheets. It includes new sections about collaboration, OneDrive, and other features.

Excel Basics In 30 Minutes (2nd Edition): The beginner's ...

Excel Basics In 30 Minutes, 2nd Edition is written in plain English, with lots of step-by-step instructions and screenshots that demonstrate exactly what to do.

Excel for Dummies Alternative - Excel Basics In 30 Minutes ...

The concept is covered in "Excel Basics In 30 Minutes", but it's also useful to see it being done on the screen, as the video below shows. Sorting is a very useful way to alphabetize lists, rank lists from highest to lowest (or vice-versa), or sort by multiple criteria (in the video below, department is the key criteria, followed by amount of the bonus).

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A concise tutorial on Microsoft Word covering most features in a condensed way for a job application or to enhance the resume with tech. skills. For more inf...

Excel Basics in 30 Minutes by Ian Lamont - Goodreads

Excel Basics In 30 Minutes (2nd Edition) is authored by Ian Lamont, an award-winning business and technology journalist and the founder of i30 Media Corporation. He has written for more than a...

The Beginner's Guide to Excel - Excel Basics Tutorial

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Excel Basics In 30 Minutes (2nd Edition): The beginner's ...

Readers of Excel Basics In 30 Minutes may be interested to know that publisher i30 Media offers a product that can help them get the most out of Microsoft's powerful spreadsheet program: The Excel 2016 Cheat Sheet. The printed version of the Excel 2016 Cheat Sheet is available for purchase on Amazon (or bulk order 20 copies here).

?Excel Basics In 30 Minutes (2nd Edition) on Apple Books

Learn how to use Excel in exactly 30 minutes starting with the very basics (for the complete beginner) and then move to more intermediate features such as charts, mail merges and reports.

Amazon.com: Excel Basics In 30 Minutes (2nd Edition) (In ...

Learn the basics of using Microsoft Excel, including the anatomy of a spreadsheet, how to enter data, how to make your data look good so it's easier to read and use, and more.

About Excel Basics In 30 Minutes (Excel Tutorial)

Excel Basics In 30 Minutes is an Excel for Dummies alternative that covers Excel 2016, Excel Online and Google Sheets. ... More

Excel Basics In 30 Minutes (2nd Edition): The beginner's ...

Excel Basics In 30 Minutes, 2nd Edition is written in plain English, with lots of step-by-step instructions, screenshots, and examples that demonstrate exactly what to do. Instructions apply to recent versions of Excel, including Excel 2013, Excel for Office 365, and Excel Online.

[Free ebook]Excel Basics In 30 Minutes (2nd Edition): The ...

Excel Basics In 30 Minutes, 2nd Edition is authored by Ian Lamont, an award-winning technology writer and author of Google Drive & Docs In 30 Minutes, Twitter In 30 Minutes, and Dropbox In 30 Minutes.

Excel Archives - Excel Basics In 30 Minutes: Official Site

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Excel Basics In 30 Minutes (2nd Edition) (paperback)

Excel Basics In 30 Minutes contains sections on the following topics: Excel screen layout, cells, ribbons, and terminology. Formatting cells and text. AutoFill. Excel formulas and functions. How to make charts in Excel. Sorting and filtering. Printing. Excel import and export formats (PDF, ...

Excel Basics In 30 Minutes (2nd Edition): The quick guide ...

"Ian Lamont's 'In 30 Minutes' series demystifies and simplifies topics that leave non-techies scratching their heads for insight, if not plain old comprehension." - Jessica Lipnack, author, Virtual Teams and The Age of the Network

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