

## Office 2003 For Dummies

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When I was first learning how to use Office 2003, the simple, straightforward approach of the "For Dummies" books seemed to be just what I needed. It helped me to learn the basics without too much effort, and as promised, did it in a way that even a dummy could understand.

### Customizing the Office 2003 User Interface - dummies

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Because Office 2003 contains so many different commands, each menu title can display commands in one of three ways: Display every possible command at all times. This lets you see all the possible commands you can choose but can also overwhelm you with too many choices. Hide the commands you rarely use. If you want [...]

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### Customizing Menu Commands in Office 2003 - dummies

Microsoft tried to create the easiest, most intuitive collection of programs in the world. Yet chances are good that the programs are still too complicated for most mere mortals to use and understand. So rather than suffer in silence, take a few moments to customize the Microsoft Office 2003 user interface. Changing icons on your [...]

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### Office 2003 For Dummies

Microsoft Office 2003 For Dummies was written by Wallace Wang, the popular, bestselling author of more than 20 For Dummies computer books. It gives you a great overview and step-by-step how-to for the most common and most helpful functions of Word, Excel, PowerPoint, Outlook, and Access.

### Office 2003 para dummies (Book, 2004) [WorldCat.org]

If you have Microsoft Office 2003 For Dummies and just use it to create documents and for e-mail, that's like having the ultimate gourmet kitchen and only cooking frozen dinners or having a 42" plasma high-definition, sound surround TV and only watching old reruns. This book will help you take control of Office 2003 and use it to take control of your life—at work or at home.

### Sharing Data within Office 2003 with Smart Tags - dummies

They do the same routine things in the same routine ways and haven't begun to explore the capabilities of Office 2003. If you're one of them, Office 2003 Timesaving Techniques For Dummies gets you out of your rut and into action. It provides over 70 timesaving techniques for Word, Excel, Access, Outlook, and PowerPoint.

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