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Performance Appraisals and Phrases For Dummies By Ken Lloyd Accurately describing an employee ' s abilities to maintain performance levels and set priorities helps the employee to shape goals after the appraisal process is complete.

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Book Description - ISBN 978-1-62620-990-9 (31 Pages) This free eBook will provide you with a firm understanding of the principles behind performance management as well as practical advice for completing each stage of the appraisal process.

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